

SCHOOL TRANSCRIPT

To complete a Youth Awards application, you <u>must</u> submit a school transcript via the application portal.

You can submit an official or unofficial school transcript, reflecting your 9th, 10th, and 11th grade grades and cumulative GPA. The school transcript you submit must be the most recent, which should reflect your current 12th grade classes.

If it is a paper transcript, please scan it and upload it on the application portal. If it is a file, please upload it in DOC, PDF, PNG or JPEG format.

If a teacher or counselor will be uploading your school transcript, you can provide their email within the application portal under the Required Document section and they will receive an email with instructions. That section will also have a link you can share to directly upload documents.

Please provide them your full name (as listed on your application) and your Youth Awards ID number so that they can upload your document to our system.

If you have any questions, please email us at info@hispanicheritage.org.

* Please note that you are REQUIRED to create and submit the application online to be eligible for the Youth Awards.